

CANNABIS

EQUITY EMPLOYMENT REGISTRY

CITY OF
LONG BEACH

BEST EFFORTS EXEMPTION FORM

Adult-Use Cannabis Businesses are required to employ Equity Employees for a minimum of forty percent (40%) of total annual work hours performed at the business. Businesses who fail to meet the 40% Equity Hire requirement may be exempt from enforcement and penalties for noncompliance if they can demonstrate best efforts to hire and employ Equity Employees.

Business Name: _____ **Business License Number:** _____

You may submit a complete Best Efforts Exemption Form and all attachments to the Workforce Development Bureau via email at cannabisjobs@longbeach.gov.

Best Efforts Exemption Requirements (Checklist)

<p>1. Did you attend the Workforce Development Employer Orientation?</p> <p>If you marked "Yes", please provide the date you attended the orientation.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>_____</p>
<p>2. Did you submit on-time Certified Payroll Records to the Workforce Development Bureau?</p> <p>Please provide the date that you submitted your <u>semi-annual</u> Certified Payroll Records to the Workforce Development Bureau.</p> <p>Please provide the date that you submitted your <u>annual</u> Certified Payroll Records to the Workforce Development Bureau.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>_____</p> <p>_____</p>
<p>3. Did you utilize the Employer Job Order Form to alert the Workforce Development Bureau of every Employment Opportunity you had this year?</p> <p>How many Employment Opportunities did you have this year?</p> <p>How many Employer Job Order Forms did you submit this year? (Please attach a copy of each Employer Job Order Form you submitted)</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>_____</p> <p>_____</p>
<p>4. Did you interview a minimum of three (3) Equity Employee candidates for each Employer Job Order Form you submitted this year?</p> <p>Please complete and attach the Best Efforts Form provided in Attachment A.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>5. Have you shown annual progression towards compliance with the 40% Equity Hire requirement as evidenced by year-over-year increases in the percentage of total annual hours performed by Equity Employees?</p> <p style="text-align: right;">Previous Year: _____%</p> <p style="text-align: right;">Current Year: _____%</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>

I declare under penalty of perjury under the laws of the state of California that the foregoing is true, correct, and complete to the best of my knowledge.

Signature of Owner

Printed Name & Title

Date

BEST EFFORTS EXEMPTION FORM

(This form must be submitted with the Best Efforts Exemption Cover Sheet)

Adult-Use Cannabis Businesses must submit a complete Best Efforts Exemption Form for every Employer Job Order Form the business submitted this year. The form shall evidence a minimum of three (3) Equity Employee candidates the business interviewed for each Employer Job Order Form. The business must also attach a copy of the corresponding Employer Job Order Form submitted to the Workforce Development Bureau. The Workforce Development Bureau may contact Equity Employee candidates listed on the form to verify the information provided.

Please note: A separate Best Efforts Form is required for every Employer Job Order Form.

Check this box if your business received fewer than three (3) Equity Employee candidates for this Employer Job Order Form. Businesses that received fewer than three (3) Equity Employee Candidates for a Employer Job Order Form are not required to fill out the remainder of this document.

Equity Employee Candidate #1

Name		Verification #:	
Date/Time of Interview:		Method of Interview:	
Contact Information:			
Reason for Hiring or Not Hiring Candidate:			

Equity Employee Candidate #2

Name		Verification #:	
Date/Time of Interview:		Method of Interview:	
Contact Information:			
Reason for Hiring or Not Hiring Candidate:			

Equity Employee Candidate #3

Name		Verification #:	
Date/Time of Interview:		Method of Interview:	
Contact Information:			
Reason for Hiring or Not Hiring Candidate:			

I declare under penalty of perjury under the laws of the state of California that the foregoing is true, correct, and complete to the best of my knowledge.

Signature of Owner_____
Printed Name & Title_____
Date